# **Viewing Report Card in Campus Parent**

The guidance included in this stepper is for parents or guardians who already have an existing Campus Parent account. If you do not have a Campus Parent account, refer to the Registering for a <u>Parent & Family Portal Account Stepper</u>.

#### Accessing the Portal

1. Navigate to <u>http://www.philasd.org</u>. Select the *Login* button on the right hand side of the screen, beneath the COVID-19 Announcement banner at the top of the page.

The Sc For the most up-to- Need support for learning a PreK-12 Learning Guides are an Have questions? Call our <u>Hotlin</u>	-date info at home? vailable a	Grab-ar Information on at all District me	our <u>Corona</u> nd-go mea the Chror eal sites &	ivirus I site neboo onlin	Information I information f ok Loaner Pro e (with other	Hub and view or students i ogram can be remote learn	v the latest v is <u>HERE</u> . found <u>HER</u> ing resource	rideo from Su E. Internet in es) <u>HERE.</u> Pri	iperint fo and eK will	tendent Hite. I resources are <u>HERE</u> . I also mail Guides home.		
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HE SCHOOL DISTRICT OF	o	ur District 🗸	Schools	~	Families	Students	Employees	Directory	~	Careers Login A A A	Q	
Message from Dr. Hite & District Updates												

2. Enter your Portal Username and Password. Click Login.

Enter you	r Username and Password
Username:	
Password:	
Forgot Your	Password?
LOGIN	CLEAR
IT USE ONLY Requested Se	

3. When you log in, you will open **Campus Parent**. When **Campus Parent** opens, the Message Center will load. You will need to take some additional steps to view your student's report card.

≡ Infinite () Campus		۰ ک
Message Center	Message Center	
Today		
Calendar	Announcements Inbox	
Assignments	District Announcement 04/07/2020	
Grades	Although we are not in our schools, we want to continue to provide you with support, like we would in your school building. Please continue to reach out to your school administration, teachers, and counselors with any questions or concerns that you	
Grade Book Updates	may have. Additionally, you will find contact information for additional supports that are available to you below.	
Attendance	National Suicide Prevention Lifeline: 1-800-273-TALK (8255)     Linea Nacional de Prevención del Suicidio 1-888-628-9454     Crisis Terd Line, Terd 7-81 fo 741-741	
Schedule	Safe2Say: 1-844-723-2729 or www.safe2saypa.org     Get Help Now Hotline (for substance use disorders): 1-800-662-4357	
Academic Plan	Child Abuse or Neglect 1-800-932-0313     The Philly HopeLine 1-833-745-4673	
Reports	District Announcement	
Discussions	05/06/2018	
More	Student Launchpad	
	Click on any icon to open an application (STUDENTS ONLY-KEEP SCROLLING FOR PARENT APPS)	

### Accessing the Report Card

1. Click on **More** on the left side of the screen, in the *Index*.



2. Your workspace will change to show additional tools available in **Campus Parent**. Click on the last tool in the list, *Backpack*.

Message Center	More	
Today	Address Information	>
Calendar Assignments	Demographics	>
Grades	Family Information	>
Grade Book Updates	Health	>
Attendance	Important Dates	>
Schedule Academic Plan	Transportation	>
Reports	Placement	>
Discussions	Backpack	>
More		

3. You should see a section for each student that your **Campus Parent** account is associated with. Click on the plus sign next to a student's name to expand their section.

< Back	
Backpack	
+ Sample Student 1 + Sample Student 2 + Sample Student 3	
+ Sample Student 20	
+ Sample Student 3	

4. Beneath the student's name, you will see a subheading *Report Card*. Click on the plus sign to open this section. This will reveal a table with three columns - *Document Name*, *Published Date*, and *Acknowledged*. Under the *Document Name* column, you will see a document titled "19-20 (Insert School Name Here) Report Card." Click on this document to view the report card.

Back		
Backpack		
-Sample Student 1		
eport Card 🗿		
Document Name	Published Date	Acknowledged
Document Hame		
19-20     HS Report Card	Jun 3, 2020 9:06 PM	2
	Jun 3, 2020 9:06 PM	

<u>Note</u>: The Published Date column will include a timestamp for when the Report Card was last generated by the system. The Acknowledged column is not utilized by the District at this time.

- 5. The **Report Card** will generate in a new window. In the upper right side of this window, you may notice the following icons.
  - **Full size screen icon:** The icon with arrows pointing in four different directions will toggle the view to a full screen view.
  - **Printing icon:** Users can begin the process to print the Report Card by clicking on the Printer icon.
  - **Download icon:** The icon of a piece of paper with a downward pointing arrow will allow the user to save the Report Card.



## Sample Report Cards

High School Sample Report Card

					1.1				LPHIA						
							m 4: 0	6/12/2020 -	06/12/2020		_				
Subject/Teacher	1st	Gra 2nd	den 3rd		Final Grade	Credit Earned			Com	menta				Cuta	Late
English 1	93	85	88		89	1.0								0	2
World History	90	85	86		88	1.0								0	1
Algebra 1	93	86	89		90	1.0								0	1
Riology	90	80	90		86	1.0								0	0
Spanish 1	82	82	82		82	1.0								3	0
Visual Arts 1	98	95	90		97	1.0								0	2
Seminar Freshman	100	100			100	0.3								2	2
		-	_	-			-						Grading 5	Scale	
												A+ 100-97	A 96-9	13	A- 92-90
Atlendance - Total Days YTD	47	.91	160	161							- [	B+ 89-87	B 86-6	13	B- 82-80
Days Present YTD	47.0	89.0	120.0									C+ 79-77	C 76-7	73	C-72-70
Days Absent YTD	0.0	1.0	1.0									D+ 69-67	D 66-6	33	D-62-60
Inexcused Absences (of Total)	0.0	0.0	0.0										F - less th	an 60	
Times Late YTD	0.0	0.0	0.0									I - Incomple	ete 1	N/A - N	ot Schedule
									duation Requirement			_			
Cumulative GPA					legory	E	arned	Required	Category	Earned	Require	d			on Policy
			- L	_	nglish	_	~	4.00	World Language		2.00	_	Gre		Credita
Weighted			L		Studie	_	-	4.00	Health		0.50	-	96	-	0-4.5
Unweighted			į	and the second second	ematic	-	-	3.00	Physical Ed		1.00	-	10	_	5-10.5
			Ļ		ience	_	-	3.00	Arts / Humanities		2.00	_	11		11-17
			- 1	Math	Sci/AP/	B	-	1.00	Electives	- 14	3.00	_	12	n	17.5+
									Total		23.50	1997 B	1.1.1		

1st-8th Grade Sample Report Card

	2				E SCHOOL DISTRICT OF HILADELPHIA ol Year 2019-20: Final
Subject/Teacher	1st	2nd	Grades 3rd	Fina	Comments
kyan, Katherine	Α	Α	A	A	
Metting 4 Ryan, Namenne	A	A	A	A	
	A	A	A	А	
Mathematics 4	A	A	A	A	
Science 4	A	в	в	В	
Health 4	A	В	В	В	
Physical Education 4 monity, type	Α	A	A	A	
Vienal Arte 4	A	Α	Α	A	
Music 4 Prigorania, Ornia	A	Α	Α	A	
Dinital I iteracy & Tech 4	A	Α	Α	A	
Instructional Reading Level - Target	4.2	4.5	4.7		
Instructional Reading Level	4.2	4.7			
Attendance - Total Days YTD	47	91	160		Grading Scale A - 90-100
Days Present YTD	47.0	91.0	121.0		B - 80-89
Days Absent YTD	0.0	0.0	1.0		C - 70-79
Unexcused Absences (of Total)	0.0	0.0	1.0		D - 60-69
Times Late YTD	0.0	4.0	5.0		F - less than 60

#### Kindergarten Sample Report Card

		5	ichoo	of Year	2019-2	0: Fin	al			
Subject/Teacher	1st	2nd	Grad 3r		Fir	al	Comments			
Visual Arts K	0	0	6	_	0	_				
Music K	- v	-	Ľ	-		-				
MUSIC K	0	0	0		9					
Digital Literacy & Tech K	0	0	0	)		,				
Health K	0	0	1	>	0	,		_	_	
Physical Education K	0	0	1	,	-			_	_	
Mathematics K	-	-	-	-	-	+		_	_	
	0	0	0	2	9	2				
Science K	0	s	1		1	T				
Social Studies R			ŧ.			+		_	_	
	s	S	1	1	1					
Stages of Writing - Target	Ť.	2/3	4							
Stage of Writing	1	2								
Independent Reading Level - Target	PR.	A	B							
Independent Reading Level	A	В	0		•					
Attendance - Total Days YTD	47	91	16	0						
Days Present YTD	45.0	89.5	120	).5						
Days Absent YTD	1.0	1.5	1.	5						
Unexcused Absences (of Total)	0.0	0.0	0.	0						
Times Late YTD	2.0	3.0	3.	0						
Teacher:					Con	cepts	of Print.	1st	2nd	3rd
Skills and Behaviors that Promote Learning	0	145	2nd	3rd	dem	onstra	ates comprehension of read aloud stories	5	0	0
accepts responsibility for choices and action	ins	N	8	S	iden	ofies i	ower case letters	0	0	0
can work independently		s	0	0	iden	sfies r	thyming words	NG	NG	0
completes work on time		\$	0	\$	iden	tifies a	upper case letters	NG	0	
demonstrates consistent effort		S	0	0	know	ws prè	nt contaies a message	s	s	0
handles conflict appropriately		\$	5	s	_		ounds to letters	0	0	0
istens and follows directions		N	\$	\$	word		ds the difference between a letter and a	ŝ	0	0
makes appropriate movement between act	Svilles	N	S.	N	personal division of		ds the difference between fact and fantasy	NG	0	5
organizes self, materials, and belongings	_	S	0	0		-	Behaviors		201	
participates in group activities		5	5	N			ppropriate listening behaviors for			
respects rights, diversity, feelings and prop others	perty of	s	s	0	com	versat	ions and group settings	N	s	
respects school environment and materials		S	0	0	com	ns for versat	meaning in stories, discussions, and ions	N	s	0
shows positive attitude towards learning		0	\$	0		-	Behaviors	14	2nd	3rd
strives for quality work		S	8	0		_	deas in discussions clearly and accurately	\$	0	0
works and plays cooperatively with others		N	8	S			uage for a variety of purposes such as	s	0	0
O - Outstanding S - Satisfactory N NG - No Grade N/A - Not		Improv	eme	nt	des	ribing	), story retelling, explaining and conversing	°	9	<u> </u>